



B.K. BIRLA CENTRE FOR EDUCATION

SARALA BIRLA GROUP OF SCHOOLS
A CBSE DAY-CUM-BOYS' RESIDENTIAL SCHOOL



PRE MID TEST 2026-27

A.I. – SET – 2 (QUESTION PAPER)

Class : XI

Date :

Admission No.:

Duration: 1 Hrs

Max. Marks : 25

Roll No.:

General Instructions:

Try to attempt all questions as per given order.

All questions are compulsory.

The Question Paper is divided into Three sections Section A to C.

- Section A has 12 questions attempt 7 and carry 1 mark each.
- Section B has 8 questions attempt 6 and carry 2 marks each.
- Section C has 4 questions attempt 2 and carry 3 marks each.

SECTION – A

Q1. Choose the correct answer from the given options (do any 7) (7x1 =7)

- In the communication process, the person who initiates the message is called the:
a) Receiver b) Sender c) Channel d) Feedback
- Which punctuation mark is used to show the end of a sentence?
A) Comma (,) b) Question Mark (?) c) Full Stop (.) d) Hyphen (-)
- An informal greeting (like "Hey!" or "What's up?") is best used when talking to:
a) A Teacher b) A School Principal c) Friends or Family d) A Boss at work
- The process of giving oneself a neat and clean appearance, like brushing hair and wearing clean clothes, is called:?
a) Grooming b) Networking c) Goal Setting d) Time Management
- In self-exploration, finding out what you do well and what you are good at helps you identify you?
a) Weaknesses b) Strengths c) Fears d) Dislikes
- In the SMART goal-setting model, what does the letter 'T' stand for?
a) Teamwork b) Testing c) Time-bound d) Technical
- What is the keyboard shortcut to copy text in a word processor

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- a) Ctrl + V b) Ctrl + X c) Ctrl + S d) Ctrl + C
- VIII. Which menu in LibreOffice Writer contains the option to 'Save' or 'Print' a document?
a) View Menu b) Insert Menu c) File Menu d) Format Menu
- IX. The bottom portion of a page in a document where you can add page numbers is known as a:
a) Footer b) Header c) Title Bar d) Margin
- X. A business activity that you cannot see, but benefits the buyer (like traveling, consulting, or cleaning), is called a:
a) Manufacturing Business b) Trading Business
c) Service Business d) Agriculture Business
- XI. The ability of an entrepreneur to come up with new ideas that others have not thought of is called:
a) Creativity b) Laziness c) Passiveness d) Routine
- XII. The main goal of an entrepreneur is to start a business to satisfy:
a) Customer needs b) Only their own hobbies
c) Bad habits d) Nothing

SECTION – B:

Short Answer Questions (do any 6)

(2x6 =12)

- Q2.** Write the names of any two "Parts of Speech" used in English sentences.
- Q3.** What is Visual Communication? Give one simple example.
- Q4.** Write any two activities you should do daily to maintain good personal hygiene.
- Q5.** Name the two main types of Motivation.
- Q6.** Write a short note on effective communication.
- Q7.** List and explain any 2 benefits of using a Word Processor.
- Q8.** What is the main difference between a Manufacturing business and a Trading business?
- Q9.** Name any two values or qualities that make an entrepreneur.

SECTION – C:

Long Answer Questions (do any 2)

(3x2 =6)

- Q10.** What is the difference between Formal and Informal greetings? Explain with help of examples.
- Q11.** Explain any three advantages of using Visual Communication to share a message.
- Q12.** What is "Time Management"? Write any two simple steps you can take to manage your time effectively.
- Q13.** What are Headers and Footers in a word processor document? Write the simple menu steps to insert them in LibreOffice Writer.

******* END OF QUESTION PAPER – SET 2 – ALL THE BEST *******